



**WESTWOOD PRESCHOOL**  
8007 W. Maple  
Wichita, Ks. 67209  
722-1213

Dear Parents:

We are reserving a place for \_\_\_\_\_ in the \_\_\_\_\_ class for September 2021. In order to complete your child's registration the guidelines below should be followed:

- The reservation form (apple border page) and registration fee of \$50.00 must be received at the time of enrollment in order to hold your child's place in a specific class.

**The following needs to be returned by June 1, 2021 / if enrolled after June 1<sup>st</sup> – as soon as possible and must have all paperwork in before child can start school**

- The registration form (green form) filled out and signed by parent.
- The Health form (yellow form) must be completed, signed and dated on both the back and front side of the first page by a parent. The second page of this form should be completed, signed and dated by a physician. (Returning students do not need a new health form)
- The Authorization for Emergency Medical Care form (purple form) must be completed with physician and insurance information. The parent or guardian signature must be witnessed by a notary public.
- Photo authorization form (white with tree logo) signed and witnessed. (Returning students do not need a new photo authorization form)
- Field trip authorization form (white form) signed and dated by parent. (The Tuesday Thursday morning class does not have a field trip form)
- Waiver Release and Hold Harmless Agreement – BOTH PARENT'S OR GUARDIAN'S must sign this form for the church – in agreement with our lease at the church.
- Tuition for May 2022 is prepaid (\$90.00 for two-day or \$110.00 for three-day)- is due by August 1, 2021, September tuition is due September 1<sup>st</sup>.

---

Tuition for the 2021 – 2022 school year -- We are again offering two options for payment:

1) If the annual tuition is paid by September 1, 2021 the following discounts apply.

Two-day classes \$810.00 less discount of \$45.00 = \$765.00

Three-day classes \$990.00 less discount of \$45.00 = \$945.00

2) Monthly payments:

Two-day classes \$90.00

Three-day classes \$110.00

Monthly tuition payments are due on the first of each month for that month, except for May 2021 tuition which is due by August 1, 2020.

You will receive a June newsletter with all of the specific information regarding the opening of school. Parents and children will be invited to an open house in late August to meet teachers and classmates before school begins.

Shirley Bickel/ Director